

# APPROVED July 16, 2012

## **MINUTES REGULAR PARK BOARD MEETING**

**June 16, 2012**

Present: Ken Borgerding, Chairman  
Kelly Dupont  
Jamie Godshalk  
Dan Hartman  
Karen Feldman, Trustee Liaison (present at Balzer Park)  
Jennifer Hughes, Director of Public Works  
Scott Pippen, Superintendent of Streets and Parks  
Brad Woodbury, Assistant to the Director of Public Works

Absent: Ted Heiser  
Lee Campbell

Location: Spring Lake Park, 49 Oxford Drive, Lincolnshire, Illinois 60069

### **1.0 CALL TO ORDER**

Chairman Borgerding called the meeting to order at 8:03 A.M.

### **2.0 ROLL CALL**

Director of Public Works Hughes called roll and determined a quorum was present.

### **3.0 APPROVAL OF MINUTES**

3.1 A motion was made by Chairman Borgerding, seconded by Mr. Godshalk, to approve the minutes from the April 16, 2012 Park Board Meeting. The motion was approved by unanimous vote.

### **4.0 RESIDENT COMMENTS AND REQUESTS**

4.1 None.

5.0 **RECREATION**

5.1 None.

6.0 **PARKS**

6.1 Consideration and Discussion of Future Pilot/Program and/or Resident Work Day Events (Village of Lincolnshire)

Assistant to the Director Woodbury explained the details of the Balzer Park Work Day that took place on Saturday April 28<sup>th</sup>. Chairman Borgerding asked if the village felt something was accomplished during the event. Assistant to the Director Woodbury explained that the volunteers, together with the village employees, executed the specific tasks that were planned for the day. Superintendent Pippen explained that although the village would have more than likely accomplished these tasks regardless, there was great value in getting residents out to the park and interacting with Public Works employees. Superintendent Pippen also explained that it is always good for the community to put a face to Public Works.

Mr. Godshalk asked about why there are usually lower attendance numbers at some of the other volunteer days held throughout the village, namely the ones held in the natural areas. Assistant to the Director Woodbury explained that there is more than likely an overabundance of volunteer days scheduled as compared to resident work-days.

Assistant to the Director Woodbury explained that costs involved with putting on an event like Balzer Park work day. Mr. Godshalk explained that it is “sobering” to see how much putting on an event like this actually costs. Superintendent Pippen explained that many times most of the expenses as such are budgeted and therefore would be spent anyways.

Mr. Godshalk explained that as the village looks into the possibility of another resident work day, it needs to identify a park with an obvious need.

The following motion was made by Chairman Borgerding and seconded by Mr. Godshalk:

*The Park Board recommends that the Village hold one event next year at a park yet to be determined and to review the results for the following year.*

The motion passed 4-0 : AYES : Chairman Borgerding, Godshalk, Dupont, Hartman. NAYS: None. ABSENT: Campbell, Heiser, Thornburg, Feldman. ABSTAIN: None. Chairman Borgerding declared the motion carried.

## **6.2 Inspection of Village Parks**

### **6.2.1 Spring Lake Park**

Board Member Godshalk asked about the details of the water restrictions and how they affect Spring Lake Park. Director Hughes explained the importance of adding water to the lake at Spring Lake Beach despite the drought, because it gives the residents a recreational area where they can cool off in such conditions.

Director Hughes explained that the Village proposes to replace the aeration system and upgrade the playground as capital improvements in 2013.

Superintendent Pippen explained that an upcoming project for Spring Lake Park was the striping of the basketball court to be done in the near future.

Board member Godshalk commented that we should consider putting a sign near the Spring Lake Park picnic area explaining that there is a dumpster in the parking lot, with the hopes that people will be more inclined to leave less garbage in the picnic area. He also suggested that we consider putting a 55-gallon drum in the picnic area which could serve as a seasonal garbage receptacle. Superintendent Pippen said he would look into the possibilities of placing a larger garbage receptacle in the picnic area. It was stated by Ms. Dupont that there is a missing power box cover near the tennis court. Superintendent Pippen said he would look into replacing the missing cover.

Board member Godshalk commented about bricks that are uneven on the pathway near the bridge. Superintendent Pippen explained that he will address these issues before the 4<sup>th</sup> of July.

Board member Dupont asked how often that we re-set the rocks along the shoreline of Spring Lake Beach. Assistant to the Director Woodbury explained that we had recently addressed this and that it is usually done on an as needed basis.

#### 6.2.2 Rivershire Park

Director Hughes explained the possibilities of the Rivershire building flooding and if it did, the village would more than likely not replace it. Additionally, Director Hughes stated that the village is looking into alternative means of storage for the equipment located within the Rivershire buildings.

Board member Godshalk asked about the issues that he heard about in relation to the recently installed roof on the Rivershire building. Superintendent Phippen explained that Scott Gaunkey with School District #103 is the contact person for Rivershire and could better answer those questions.

Board member Godshalk asked about the possibility of a community garden in the south lot at Rivershire Park. Director Hughes explained that this would not be a great location due to all of the flooding that takes place in that area.

Board member Dupont asked for clarification regarding the storage for the kayaks at Rivershire and also commented on the sand that was recently added at the launch ramp. Superintendent Phippen explained that he will look into posting information on the village's FaceBook page that explains the details of the Kayak storage area at Rivershire Park.

Board member Godshalk commented on the various fence posts that are missing along the paths throughout the Rivershire Park walking trails. Assistant to the Director Woodbury explained to him that he will be addressing these issues within the Environmental Services division.

#### 6.2.3 Bicentennial Park

Board member Godshalk asked about the condition of the brick paver path that extends to Exmoor Lane. Superintendent Phippen commented that the brick pavers were removed and re-set by the previous contractor and have not been an issue since.

#### 6.2.4 Balzer Park

A few residents commented that there is poison ivy located on the North side of the tennis fence. Residents also explained that the tennis nets need to be adjusted and/or raised because they are sagging. Superintendent Pippen took note and explained that he will address both of these issues.

Trustee Feldman asked about the possibility of looking into a basketball court at Balzer Park. Superintendent Pippen explained that he will investigate the possibilities of a small basketball hoop to be located either in the Northeast or Northwest corner of the tennis courts.

Trustee Feldman commented that there are bee-hives that she believes are located in the towers of the Balzer Park playground. Superintendent Pippen said that he will address the issue with the bee-hives and that the Village uses a service that removes them at night when they are more docile.

Trustee Feldman commented about the possibility of re-designing the drinking fountain near the playground. Superintendent Pippen explained that re-designing the drinking fountain is something that could be considered when the new playground is constructed in 2014.

#### 6.2.5 Memorial Park

Board member Godshalk commented about the possibility of a community garden site at Memorial Park. Board member Godshalk stated that he knows a neighbor that might be interested in volunteering in helping with the community garden.

#### 6.2.6 Old Mill Park

Superintendent Pippen showed the Board members where residents have inquired about installing additional stone steps on the Northeast side of Old Mill Park.

Director Hughes and Superintendent Pippen both explained to the Park Board about the different mowing techniques that were used in 2011 to save money and cut down on labor at the park.

Board member Godshalk asked about the usage of the Bocce Ball court and if there are rules posted anywhere. Director Hughes explained that we will explore the possibility of installing a sign which explains the rules of Bocce Ball.

It was briefly discussed if Old Mill Park could be a possible community garden site. Superintendent Pippen explained that we would have to tap into the existing water lines which could impact the location of the Frisbee Golf Course.

#### 6.2.7 Whytegate Park

Board member Godshalk asked about if any residents have shown an interest in paddle tennis. Staff responded that the village has not received any new requests for this amenity.

Board member Godshalk questioned about how often the work-out area is used at Whytegate Park. Director Hughes stated that she has seen people utilizing it. The park survey indicated an interest in this area. Ms. Dupont stated that she has used it.

Board member Godshalk commented on the low hanging braches on trees by the tennis court area. Superintendent Pippen explained that he will create a work order addressing the low hanging branches.

Board member Godshalk asked how often the volleyball court is used. Superintendent Pippen explained that the volleyball court does not seem to get used very often, and that this could be an ideal location for a community garden.

Board member Godshalk inquired about how many residents it would require that show a serious interest in the community garden in order to make it a worthwhile investment. Director Hughes stated that that 4-6 people or more would be sufficient. Superintendent Pippen agreed that a minimal annual fee per plot would be a good idea and the maintenance could be minimal from the Villages standpoint consisting of a spring-prep and fall clean-up with roto-tilling from time to time.

Board member Godshalk stated that implementing raised beds would help better define your spot in the community garden.

Director Hughes explained that the village proposes to conduct maintenance to the entrance archways on the South end of the park as well replacement of the bollard lights located within the park as capital improvements in 2013.

Board member Godshalk asked about the possibility of removing the bollard lights altogether. Superintendent Pippen explained that having the bollard lights is good for security reasons.

#### 6.2.8 North Park

Director Hughes explained to the park board that we are coming up on the 10-Year Anniversary of North Park. She talked about the possibility of having an ice-cream social to commemorate this date.

Board member Hartman stated that most people are somewhat unhappy with the new dug-out covers. They feel that the covers obstruct the view of the players on the bench. Board member Dupont talked about the possibility of re-structuring the make-up of the dug out covers and maybe lowering them to the ground in order to achieve a better view of the bench during games. Superintendent Pippen said he would look into addressing this situation. Board member Godshalk asked about what the main purpose of having the dug-out covers is. Board member Godshalk commented that he has witnessed other teams using tarps and commented if the dug-out covers are needed. Director Hughes explained that the covers are mainly for sun protection. Superintendent Pippen explained to the board the different types of dug-out covers as well as the cost differences associated with each type. Director Hughes explained that the current dug-out covers are essentially a 3-5 year solution. Director Hughes explained that we need a direction from the Board as to whether or not they are happy with the current dug-out covers.

Director Hughes explained to the board that Waste Management provided the village with a solar powered trash receptacle to North Park at no charge.

Board member Dupont asked about the missing caps on some of the electrical outlets at North Park. Superintendent Pippen explained that he will look into replacing the missing caps on the electrical outlets.

Board member Godshalk asked if we could possibly get some accurate statistics about the results and attendance numbers associated with the 2011 Boo Fest event.

Board member Godshalk asked what we are doing with the old plastic basketball court that is being removed. Superintendent Phippen explained that we had donated the old plastic tennis court but we have no immediate plans for the disposal method of the current court.

Board member Dupont asked about the concession stand occupancy. Director Hughes explained that the village has a hard time getting vendor's interested because most vendors do not see it as worthwhile and/or profitable to occupy the concession area.

## 7.0 **OLD BUSINESS**

### 7.1 Field Usage Policy Review Update (Village of Lincolnshire)

Superintendent Phippen explained that the LSA would like to give a presentation before the village board and perhaps the park board as well regarding their ideas in relation to the current field usage policy.

## 8.0 **NEW BUSINESS**

### 8.1 Consideration and Discussion of a possible Community Garden Site (Village of Lincolnshire)

Director Hughes spoke of the resident inquiries about a possible site for a community garden. She explained the issues to consider when planning a community garden which include sunlight, water access, size of area and access to the location itself. Board member Godshalk asked about the old log-cabin sites off of Route 22, the Corporate Center and Rivershire Park as being possible locations. Superintendent Phippen thought that the volleyball court at Whytegate Park could be an ideal location for a community garden and commented that all locations would be reviewed throughout the park board tours.

Board member Godshalk inquired about possible ways to get residents to participate in the park board tours.



**9.0 EXECUTIVE SESSION**

9.1 None.

**10.0 ADJOURNMENT**

A motion was made by Chairman Borgerding, seconded by Mr. Godshalk, to adjourn the meeting.

The motion was accepted by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 9:47 A.M.

---